

# Check-OFF



## Easily monitor relevant data for routine controls

Before putting the devices into operation, they must undergo regular routine checks according to the manufacturer's instructions.

According to the manufacturer's instructions, the corresponding controls or settings must be carried out. The collection and above all the proof of these activities must be kept for up to 10 years depending on the device.

Especially in the case of audits, it can happen that you have to present the proofs completely. This is where the big advantage of **Check-OFF** comes into play. All data with the corresponding time stamp are summarized in the data sets and can be displayed at the push of a button.

**Check-OFF** provides a simple, convenient and compliant way to design forms and test documents that document your routine checks and comply with quality management

Direct connection to RFID systems facilitate data acquisition.

### Routine tests:

☑ Every minute

☑ Every hour

☑ Every day

☑ Every month

☑ Half-yearly

☑ Yearly

**Check-OFF**

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Objektname	: Betriebstägliche Prüfung G7 -	Abgeschlossen	: <input checked="" type="checkbox"/>
Objekttyp	: 1	Erfolgreich	: <input checked="" type="checkbox"/>
Seriennummer	:		
Baujahr	:		
ProtokollID	: 13246		
Bemerkung	: G7		

  

Bezeichnung der Kontrolle	: Dokumentation der betriebstäglichen Prüfung
geplanter Zeitpunkt	: 22.05.2018
durchgeführter Zeitpunkt	: 22.05.2018 13:13:33
MA-Kürzel	: hb

Zusatzbemerkung:  
G7

Checkbemerkung:

Pos	Beschreibung Kontrolle	durchgeführt /	erfolgreich	Bemerkung	Datum /	MA-Kürzel
1	Filterkombination, grob / fein	✓	✓		22.05.2018	hb
2	Pumpensumpf	✓	✓		22.05.2018	hb
3	Dreiharme / Sprühdüsen	✓	✓		22.05.2018	hb
4	Ober- und Unterkorb / Ankopplung / Anschlüsse / Adapter / Düsen / Laufrollen	✓	✓		22.05.2018	hb
5	Sichtkontrolle RDG innen / außen	✓	✓		22.05.2018	hb
6	Türdichtung	✓	✓		22.05.2018	hb
7	Vorrat Prozesschemikalien	✓	✓		22.05.2018	hb

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## Software solution for routine checks

With the use of **Check-OFF**, all relevant data of your routine checks are easily and clearly provided in a report. Easily add external documents such as photos, temperature logger data, and datasheet information to your routine checks.

Benefit from the documented release decision for the use of your machines and all other "objects" of your facility that require regular monitoring.

Your data is saved with **Check-OFF** in a SQL database, so you can easily prove your routine checks even after 30 years.

The screenshot shows the 'aktuelle Routinekontrollprotokolle' window in the Check-OFF software. The window has a menu bar with 'System', 'Benutzermanagement', 'Objekte', and 'Testverwaltung'. Below the menu bar is a 'Bearbeitungsmenü' with options for 'Objekte & Aufgaben', 'abgeschlossene Protokolle', and 'aktive Kontrollvorlagen'. The main area displays a table of routine control protocols with columns for 'ISMANUALLY', 'Benutzer ID', 'Geplanter ZP', 'test', 'Check a...', 'Check erfolgreich', 'Bemerkung', and 'Mas...'. The table contains 10 rows of data, all with a date of 11.01.2018 and a status of 'x' in the 'Check a...' and 'Check erfolgreich' columns.

ISMANUALLY	Benutzer ID	Geplanter ZP	test	Check a...	Check erfolgreich	Bemerkung	Mas...
x	0	11.01.2018	Betriebsmäßige Prüfung des RDG	x	x	Hier könnten Hinweise zu dieser Kon...	RD
x	0	11.01.2018	Tägliche Routine Sterilisator	x	x	das ist das bem.feld zum test	St
x	0	11.01.2018	Täglicher Check	x	x	Bowie-Dick Test	St
x	0	11.01.2018	Routine Check Siegelneht	x	x	Sicht Prüfung Die Siegelneht soll glet...	He
x	0	11.01.2018	Re-Validierung RDG	x	x	Hersteller	RD
x	0	11.01.2018	Periodische Routinekontrolle RDG	x	x	Nachweis einer effektiven Reinigung	RD
x	0	11.01.2018	Täglicher Bowie Dick (Stern)	x	x	Der tägliche Bowie Dick mit Sicheru...	st
x	0	11.01.2018	Funktionsprüfung beweglicher Teil	x	x	gemäß Herstellerangaben	RD
x	0	11.01.2018	Sichtkontrolle	x	x	RDG 01-09	RD

## Purpose and benefits of Check-OFF:

- ✓ Defining work steps for checks and inspections
- ✓ Specification of your checklists by work instructions
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- ✓ Creating user groups
- ✓ user control
- ✓ Employee related approval permissions
- ✓ Design of control plans for inspections / audits
- ✓ Creation of control lists for the handling of chemical substances, protective equipment, etc.
- ✓ Report-related filing of external test documents (pictures, PDF, etc.)
- ✓ Legal security through routine file backup in a SQL database
- ✓ and much more.